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APPROP (Budget)
FY 1965

Acting Chief, Administrative Staff, ORR

5 April 1963

Chief, Geographic Research, ORR

Estimated Requirements for Funds in Object Classes 100
Through 900 for FY 1965

REFERENCE: Memorandum from St/A/RR dated 27 March 1963, Subject: ORR
Budget Submittal - Fiscal Years 1964 and 1965

A. Geographic Research

100

Personal Services and Allowances

No further requirements.

200

Domestic Travel

2 trips of 1 week's duration to Columbus, Ohio, to attend the annual meetings of the Association of American Geographers.

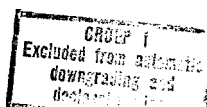
5 trips of 5 days' duration to eastern and northeast U.S. for consultation at government and educational institutions and recruitment at universities.

2 trips of 5 days' duration to south and southwestern U.S. for consultation at government and educational institutions and recruitment at universities.

3 trips of 5 days' duration to midwest U.S. for consultation at government and educational institutions and recruitment at universities.

4 trips of 5 days' duration to western U.S. for consultation at government and educational institutions and recruitment at universities.

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200
Foreign Travel

2 trips of 2 weeks' duration to London, England, to attend
International Geographical Union meetings [REDACTED]

25X1X7

25X1X7

1 trip of 30 days' duration to Latin America to attend meetings
of the Pan-American Institute of Geography and History.

600
Printing and Reproduction

None.

700
Other Contractual Services

None.

800
Supplies and Materials

Domestic

\$1,200 for miscellaneous supplies and materials.

Foreign

\$2,000 to fund appropriate spot purchases of maps and documents
during scheduled foreign travel.

900
Equipment

None.

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B. Geography Division

100

Personal Services

It is requested that the T/O of Geography Division be increased by [redacted] professional slots at GS-12 and [redacted] clerical slots at GS-5. Allocations within the Division would be made as follows:

Professional

Clerical

USSR
Far East
Western Hemisphere
Near East/Africa

The increase is needed to cope with endemic and worsening understrength in the Division. Recorded overtime alone, paid and voluntary, in the branches named consistently runs well over 25% of T/O strength. Concomitantly, the branches have, since 1960, cut deeply into their general research and intelligence maintenance inputs. This represents a dangerous, since greatly prolonged, condition that must be eliminated. Only the termination of the NIS Chapter IX program will enable the Division to deal with essential parts of the workloads now pressing in on it. Even so, we may be in serious trouble during FY 1964. Detailed justification for the USSR, Far East, and Western Hemisphere branches is contained in Attachments 1-3. There is no way, at this time, of quantifying the justification for an increase in the Near East/Africa branch. I simply feel that the branch will need in FY 1965 a larger staff than the minimal [redacted] professionals called for by its current T/O. The request assumes and is in addition to reallocation of the NIS Coordination Staff as follows: [redacted] to USSR;

[redacted] to Far East; [redacted] (clerical) to Near East/Africa (to cover the loan [redacted]).

200

Domestic Travel

5 trips of 5 days' duration to Columbus, Ohio, for attendance at annual meetings of the Association of American Geographers.

4 trips of 5 days' duration to San Francisco for attendance at annual meetings of Association for Asian Studies.

3 trips of 4 days' duration to eastern U.S. for attendance at anticipated annual meetings of American Association of Advanced Slavic Studies.

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2 trips of 4 days' duration to midwestern U.S. for attendance at annual meetings of African Studies Association.

2 trips of 4 days' duration to eastern U.S. for attendance at annual meeting of USAF Symposium on Geodesy.

2 trips of 3 days' duration to Columbus, Ohio, for attendance at Symposium on Geodesy.

1 trip of 3 days' duration to Columbus, Ohio, to confer with consultant.

1 trip of 5 days' duration to a Florida city for attendance at annual Caribbean Conference.

200

Foreign Travel

25X1C 1 trip of 60 days' duration to Far East/South Asia for area study [REDACTED]

25X1C 1 trip of 80 days' duration to Central Africa for area study [REDACTED]

25X1C 1 trip of 45 days' duration to Western Europe for area study, [REDACTED] and attendance at International Geographical Union meetings in London.

25X1C 1 trip of 30 days' duration to London and West Germany for [REDACTED] attendance at International Geographical Union meetings in London.

2 trips of 21 days' duration to London for attendance at International Geographical Union meetings.

25X1C 1 trip of 30 days' duration to London and West Germany for area study [REDACTED]

25X1C 1 trip of 60 days' duration to Latin America for area study [REDACTED]

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700

Other Contractual Services

25X1A1A

██████████ is requested to cover continuation and expansion of external research on Africa south of the Sahara. The funds would probably be obligated through the existing contract with ██████████

25X1A5A1

25X1A5A1

25X1A1A

██████████ is requested to cover anticipated external research on Latin America. The project will be oriented toward the increasing information requirements on most parts of the area.

25X1A1A

██████████ is requested to initiate an anticipated external research project involving search and collation of fragmentary Soviet information on Soviet Central Asia related to Collation Project needs and CBR-targeting and missile intelligence requirements. The funds would probably be obligated through the existing OSI contract with ██████████

25X1A5A1

25X1A5A1

(see Attachment 4).

25X1A1A

██████████ is requested to cover anticipated ad-hoc support to academic foreign-area specialists whose research relates to geographic intelligence gaps.

25X1A1A

██████████ is requested to cover costs of an anticipated program of support by academic foreign-area specialists functioning as substantive, on-call consultants to D/GG area branches. Funds would be obligated on an individual-case basis as support programs are defined and suitable consultants selected.

800

Supplies and Materials

\$4,000 -- same as FY 1964.

900

Equipment

1 electric typewriter, approximately \$500.

2 Porta-trace light tables, 24" by 36", approximately \$100 each.
(Required as additional equipment for use by new personnel of Collation Project.)

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C. Cartography Division

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Personal Services

During FY 1963 adjustments were made within D/GC to reflect the changing emphasis in the intelligence problem. By the abolishment of certain positions and the reduction of other components within the Division, a new Western Hemisphere Compilation Branch has been created. Additionally, the Special Support Branch has been increased by one position, as has the Office of the Chief, the latter position to support production control, and was done at the expense of production elsewhere in the Division. These changes were accomplished by the assignment of no new slots to the Division. The resultant staffing pattern will reflect better the spread of requests on the Division but will not materially increase its overall productive capability.

The Cartography Division essentially reflects the programs of the requesting components. As the Agency's cartographic facility, it has the responsibility to provide this support for all approved and justified requests. During FY 1962, the Division averaged 145 items per month (1,743 total); during FY 1963, the Division will average 173 items per month (projected total - 2,080). Overtime increased from 2,578 man hours in FY 1962 to an estimated 3,860 in FY 1963. Backlog average per month in FY 1962 was 452 and in FY 1963 it had increased to 575 items. New techniques and procedures account for a percentage of the increased production; overtime and very concentrated effort account for the remainder.

In FY 1964 a production rate comparable to that of the current year can be anticipated; however, a steadily increasing backlog is expected and the overload problem will continue into FY 1965.

To meet the increasing number of requests, additional positions will be required by FY 1965. The overload problem is somewhat Division-wide; however, specific assignment would be most effective as follows:

USSR-Satellites Comp. Branch
Western Hemisphere Comp. Branch
Europe-Africa Compilation Branch
Far East Compilation Branch
Special Support Branch

Develop. & Construction Branch

TOTAL POSITIONS

25X1A

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200
Domestic Travel

1 trip of 6 days' duration to Aspen, Colorado, to attend the International Design Conference, June 1965.

2 trips of 5 days' duration to San Francisco, California, to attend Association for Asian Studies Meetings, Spring 1965.

2 trips of 4 days' duration to eastern U.S. to attend African Studies Association Meeting, Spring 1965.

4 trips of 4 days' duration to the midwest to visit governmental and commercial mapping installations.

2 trips of 3 days' duration to Holyoke, Massachusetts, to attend the Seminar Workshop in Visual Communications sponsored by the Tecnifax Corporation.

2 trips of 2-3 days' duration to the New York area to visit AGS, cartographic exhibits, and commercial cartographic installations.

3 trips of 5 days' duration to Columbus, Ohio, to attend the annual meetings of the Association of American Geographers.

200
Foreign Travel

3 trips of 30 days' duration to England and Scotland, to attend the ICA-IGU meetings, July-August 1964.

1 trip of 60 days' duration to Far East to attend the 4th UNW. Cartographic Conference on the Far East, Manila, Philippines and to include area familiarization.

600
Printing

For special map reproduction requirements not available in the Agency (does not include printing of over-sized maps which are handled by the Printing Services Division) - \$750.00

700
Other Contractual Services

\$1,000 for maintenance and/or construction of specialized cartographic equipment.

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800
Supplies

Supplies and cartographic materials will require an estimate for FY 1965 of \$17,500.

900
Equipment

Estimated requirement: \$7,000

Composing Room	\$ 500
Type replacement	1,000
Light table tops, etc.	300
Other miscellaneous	200
Photon equipment*	5,000
	<u>\$7,000</u>

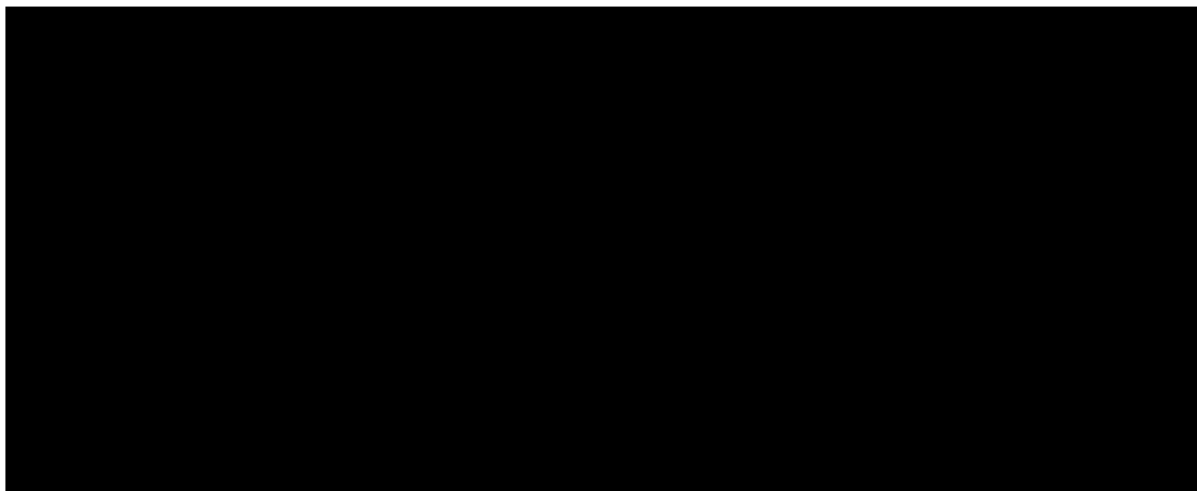
*Requested in the review of the FY 1964 budget; however, this is to cover the item in the event the FY 1964 plan does not materialize. Extensive funds in PSD are involved in this project and may not be forthcoming in FY 1964.

D. Map Library Division

100
Personal Services

The following summarizes requirements for additional personnel in FY 1965:

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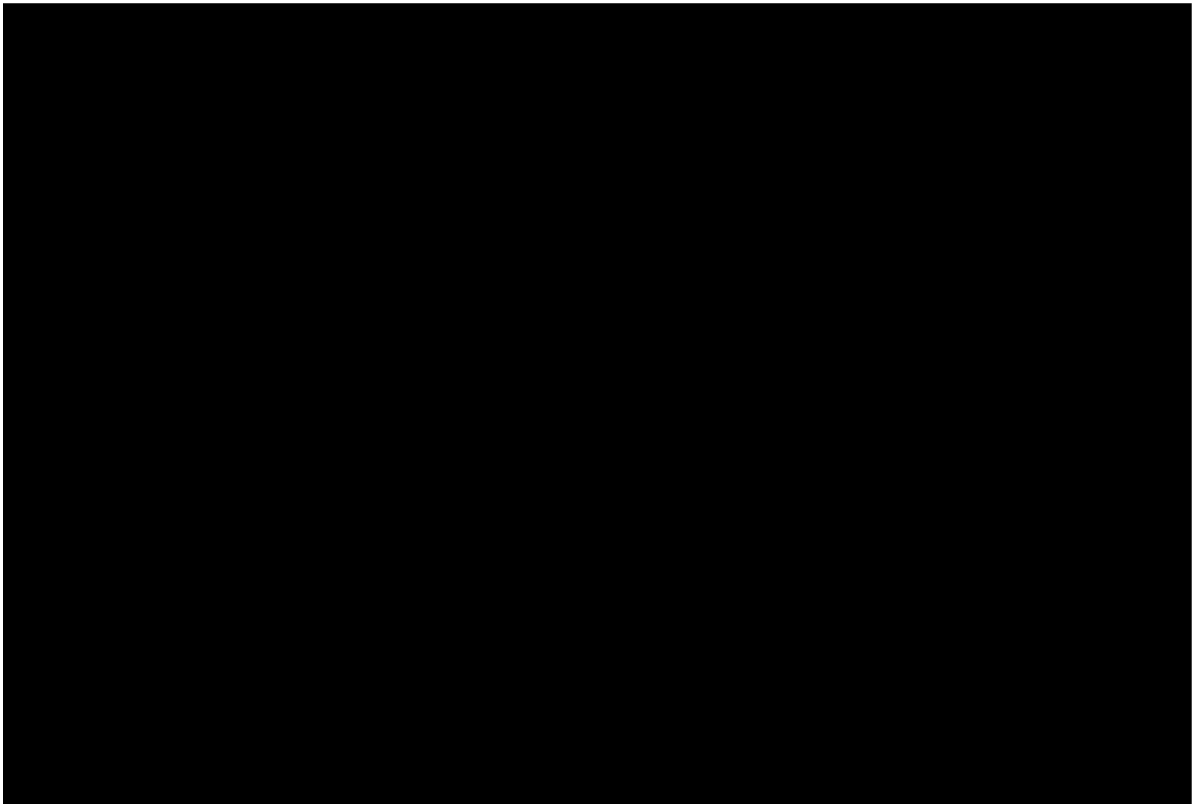
Two Geographers, GS-11
Reference Branch

25X1A The Reference Branch has undergone a considerable increase in the number of requests placed upon it during the past year. With two branch libraries in operation, and the necessity for properly staffing them, as well as the main Reference Branch, nine persons are required in the Branch. Currently, this number is at work in the Branch, but on slots pirated from other parts of the Map Library. The Processing Branch has suffered considerably from this pirating, and is having difficulty handling all incoming maps and related materials. The establishment of [REDACTED] new Geographer positions at the GS-11 level in the Reference Branch would permit the Processing Branch to return to its former strength and greatly facilitate the process of maintaining Map Library holdings on a current basis.

Two File Clerks, GS-5
Collection Section, Processing Branch

25X1A [REDACTED] new file clerk positions are required to properly maintain the collections of the Map Library. With two new branch libraries, and several depository collections, the work of the small Collection staff has increased tremendously.

25X1C

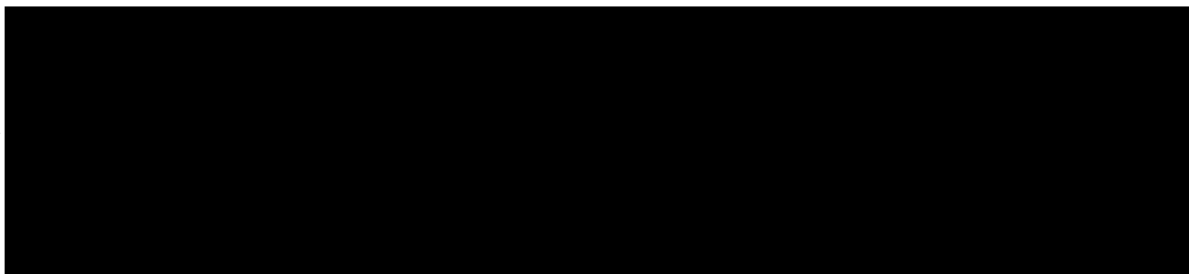


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25X1C



2 trips of 5 days' duration to Columbus, Ohio, to attend the annual meetings of the Association of American Geographers.

200

Foreign Travel

2 trips of 15 days' duration each to England to attend the meetings of the International Geographical Union. In addition,



25X1A

1 trip of 30 days' duration to Europe (England, Germany, Netherlands, Denmark, Austria and Portugal) to attend the meetings of the International Society of Photogrammetry, 7-19 September 1964, in Lisbon,



25X1A

25X1A



600

Printing and Reproduction

\$1,380 for printing and reproduction.

700

Other Contractual Services

25X1A

Total required funds are in the amount of



25X1A12A



the purpose of purchasing maps through and the remaining for the

lamination of maps.

25X1A

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800
Supplies and Materials

Total funds are required as follows:

AMS
MGS
USGS
AGE
Map Purchases from
miscellaneous sources
Supplies and materials



25X1A

900
Equipment

\$2,500 for equipment.

25X1A9A



Distribution:

- O&I - Addressee
- 1 - Ch/D/GG
- 1 - Ch/D/GC
- 1 - Ch/D/GL
- 2 - Ch/G

25X1A9A

ORR:Ch/G: [REDACTED] (5 April 1963)

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